

**NORTH FERRIBY PARISH COUNCIL  
MEETING  
22 October 2018**

**PRESENT:** Councillors Hookem (Chairman), Abraham, Blogg, Burney, Dennett, Hyland, Payne and Swindin  
**IN ATTENDANCE:** Clerk J Haslope and Ward Councillor Walker

Minute No.  
PC 18 -

- 88. APOLOGIES FOR ABSENCE** – Councillors Black, Clark and Taylor submitted apologies.
- 89. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – There were no declarations.
- 90. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24 SEPTEMBER 2018 – Resolved** – that the minutes be approved as a correct record and signed by the Chairman. Proposed by Councillor Swindin and seconded by Councillor Abraham.
- 91. PUBLIC FORUM** – There was no public speaking
- 92. CHAIRMAN'S REPORT** - *Minute No. 18-75* - The Chairman asked both Ward Councillors to give an update on the current situation of the Transwaste planning applications following their meeting with Mr Hunt and Mr Wainwright (ERYC Planning Officers). It was noted that the documents for the Anaerobic Digestion Plant were awaiting validation and the planning officers were mindful of the cumulative impact of the three applications, so had decided that they will all be considered at the same Strategic Planning Committee meeting.  
A discussion was then had as to how best to publicise the AD Plant. It was proposed by Councillor Payne and seconded by Councillor Blogg that once the details of the AD Plant application were available, a leaflet would be produced and distributed around the relevant area. All voted in favour.
- 93. EAST RIDING WARD COUNCILLOR'S REPORT**
- 93.1** Ward Councillor Walker informed the Council of a meeting that had taken place with the CCG on the proposal for moving the Swanland & Willerby GP Surgeries to a new site in Anlaby. The CCG is waiting for the GP Surgery to submit a document giving the full business case before the CCG will vote on whether it approves the move or not.
- 94. CLERK'S REPORT**
- 94.1 SLCC Conference** – The clerk gave a report on the benefits of attending the SLCC Conference and the discussions with the exhibitors that had been present. Specific changes to the current IT management were discussed and further options will be explored.
- 94.2 Budget 2019/20** – It was reported that the committees are working on their budgets and a grant form has been sent to the Church for grounds maintenance of the churchyard, following information contained in 11<sup>th</sup> Edition of Local Council Administration section 25.2. The increased costs of the website maintenance were discussed and it was agreed that an invoice for the next 6 months would be requested.
- 94.3 Monthly Report** - The Council were given an update of recent communications and complaints received and it was noted that the refurbishment work on the Priory Rooms will start on November 26<sup>th</sup> leading to meetings of the council being held in the Green Room or the Main Hall if necessary until the end of the year.
- 95. FINANCE & GENERAL PURPOSES REPORT**
- 95.1 Receipts** - The following receipts were noted by the Council
- £ 37,200.00 Second half of Precept
  - £ 3,515.45 PWLB payment from Village Hall
  - £ 992.09 VAT reclaim
  - £ 1,280.00 Insurance Claim for damaged notice board
  - £ 400.00 Ferriby Ladies' Choir contribution to bench
  - £ 25.00 T. Black Website Advertising
- 95.2 Expenditure** – The Council approved the payment of invoices as detailed in Minute No 18-102.
- 95.3 Internal Audit** – CBA Sadofskys have carried out the interim internal audit and a letter of conclusion was circulated to members prior to the meeting. No questions were raised.

Signed by the Chairman.....Date.....

96. **COMMITTEE MINUTES** – The Council received and noted the following minutes
- 96.1 Minutes of the Environment Committee held on 2 July 2018
  - 96.2 Minutes of the Playing Field Committee held on 13 September 2018
  - 96.3 Minutes of the Planning Committee held on 24 Sep 2018
  - 96.4 Minutes of the Planning Committee held on 9 Oct 2018
97. **REPORT FROM THE ENVIRONMENT COMMITTEE**
- 97.1 It was noted that the Environment Committee wish to create a management plan for the Reed Pond, that will ensure work is carried out on an annual basis to remove reeds. To better understand the effectiveness of this approach, The Conservation Volunteers (TCV) have been instructed to carry out 1 day of clearance work on Monday 29<sup>th</sup> October at a cost of £400. The level of clearance achieved will then indicate the required expenditure in future years.
  - 97.2 There is further work required to shore up the embankment by the railway line. The contractor carrying out this work (Construction Marine Limited - CML) is proposing to use the access through the Riverside Walkway and has offered to repair the pathway once this work has been carried out. This approach was agreed by the council.
  - 97.3 Cllr Dennett updated the Council with the activities from Freshen Up Ferriby Day which were unfortunately curtailed due the bad weather conditions. Thanks were expressed to the scouts that had painted the Melton Road bus stop and Cllr Dennett also took the opportunity to thank Cllr Black and his volunteers for all the work they had recently carried out installing the new benches, cleaning the base of the war memorial and looking after the flags across the village.
98. **OTHER MATTERS**
- 98.1 **Ferriby Remembers** – An update of preparations was given to the Council which included the success in achieving £500 from the ERYC World War 1 Grant Fund. It was agreed that the cascade of poppies at the War Memorial site will remain in place until 19<sup>th</sup> November.
  - 98.2 **Standing Orders** – It was **Resolved** that the updates to the Standing Orders be approved. Proposed by Councillor Swindin and seconded by Councillor Dennett.
  - 98.3 **Newsletter Distribution** – The clerk has been able to find two companies who could distribute the newsletter, but both at an increased cost to the previous delivery man. It was agreed that the cheapest quotation from BKR Leaflet Distribution of £175 + VAT would be accepted for the December delivery as a trial of the service.
99. **CORRESPONDENCE RECEIVED & NOTED**
- 99.1 Battle's Over – Final Letter to Participants
  - 99.2 Invitation to East Riding Rural Partnership meeting
  - 99.3 ASB Six Month Statistics - North Ferriby
  - 99.4 Internal Audit Review letter from CBA Sadofskys
100. **EXCLUSION OF THE PRESS AND PUBLIC** – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.
101. **TRUSTEES OF THE PLAYING FIELD**
- 101.1 The VAT Advice received at the SLCC Conference was noted and it was **Resolved** that this advice would be followed. All voted in favour.
  - 101.2 The unpaid rent from NFUFC was discussed.
  - 101.3 **Expenditure** – The Trustees approved the payment of invoices as detailed in Minute No 18-103

Signed by the Chairman.....Date.....

**102. EXPENDITURE FROM PARISH COUNCIL ACCOUNT** – The following invoices were passed for payment

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	10.02	60.16
Wind Farm Grant to Village Hall	Priory Rooms refurbishment		5000.00
Wind Farm Grant to Rotary Club	Senior Citizen's Tea Party		400.00
Royal British Legion	Poppy Wreath		22.00
Fisk Printers	Newsletter		272.00
SLCC	Conference and Book	30.00	283.99
ERNLLCA	Conference	36.00	216.00
Hi-Fliers	Flags	33.55	201.28
ERYC Supplies	Stationery	5.09	30.47
G. Henderson	PA + Lights for Ferriby Remembers	66.50	433.95
SJK Garden Services	Grounds Maintenance ENV/PW		411.00
Salaries and Expenses	Office	22.78	2190.97

**103. EXPENDITURE FROM CHARITY ACCOUNT** - The following invoices were passed for payment

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
Lawn N Order	Grounds Maintenance	105.25	631.50
Tony Cook	Fencing repairs	68.00	408.00
SJK Garden Services	Skate Park repairs		30.00

Date of next meeting: 26 November 2018

The meeting closed at: 9.45pm

Signed by the Chairman.....Date.....