

NORTH FERRIBY PARISH COUNCIL
MINUTES
21 May 2018

PRESENT: Councillors Abraham, Blogg, Burney, Dennett, Hookem, Payne and Taylor

IN ATTENDANCE: Clerk Jo Haslope

Minute No.

PC 18 -

- 9. APOLOGIES FOR ABSENCE** – Councillors Black, Clark, Hyland & Swindin submitted apologies
- 10. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – There were no declarations
- 11. MINUTES OF THE ANNUAL PARISH MEETING AND THE PARISH COUNCIL MEETING HELD ON 23 APRIL 2018 – Resolved** - that the minutes be approved as a correct record and signed by the Chairman. Proposed by Councillor Hookem, seconded by Councillor Taylor.
- 12. PUBLIC FORUM** - One member of the public, who runs the website was in attendance. It was agreed that the members of each committee would be listed on the website along with the minutes. The impact of GDPR was also discussed, and the council were informed that all recipients of the mailing list have been asked to confirm that they wish to remain on the list.
- 13. CHAIRMAN'S REPORT**
- 13.1** It was noted that drop-in sessions have been organised by the applicant of P.A. 18/00703/CM on 22nd and 24th May. It was agreed that a handout would be distributed at the event to ensure that those attending know how to register any comments they have with the Planning Department.
- 14. EAST RIDING WARD COUNCILLOR'S REPORT** - Ward Councillor Abraham reported on the following three issues.
A meeting has taken place between the two ward councillors and South Hunsley School regarding the proposed Energy for Waste plant.
The Health, Care and Wellbeing Overview and Scrutiny sub-committee met and discussed the proposed move of the Willerby and Swanland GP surgery with the CCG. The outcome was that the committee requested that the CCG reconsider the plans.
The Medibus service has been extended to North Ferriby and Swanland to help patients attend medical appointments following the cancellation of the 180 bus service to Hessle Grange Surgery. Details of how to book the service are on the website, noticeboard, leaflets in the Library and GP surgeries and will be included in the newsletter.
- 15. CLERK'S REPORT**
- 15.1** It was noted that there has been changes to the GDPR requirements for Town & Parish Councils which means that there is no longer a requirement to appoint a Data Protection Officer.
- 15.2** NALC have published the pay scales that apply from 1st April 2018, and details were given to the Council.
- 15.3** The clerk gave an update of the outcome of the Village Taskforce Walkabout that had taken place on Friday 18th May. The correspondence and complaints that have been received were also discussed.
- 16. FINANCE & GENERAL PURPOSES REPORT**
- 16.1 Receipts** - The following receipts were noted by the Council
- £ 671.58 – VAT repayment
 - £37,200.00 – ERYC Precept payment part 1
- 16.2 Expenditure** - The Council approved the payment of invoices as detailed in Minute No PC 18 - 22
- 16.3 Annual Governance Statement 2017/18** - In accordance with the Local Audit and Accountability Act 2014, the Councillors agreed positively to the assertions that the Council has a sound system of internal control. It was **Resolved** that the Annual Governance Statement was completed correctly and was signed by the Chairman and Clerk.
- 16.4 Accounting Statement.** It was Resolved that the Accounting Statement for the Annual Governance and Accountability Return was completed correctly in line with the Internal Audit and was signed by the Chairman and Clerk.
- 16.5 Budget Monitoring** – The Council received the Budget Monitoring and Receipts & Payments reports prior to the meeting. No concerns were raised

Signed by the Chairman.....Date.....

17. **COMMITTEE MINUTES** – The Council received and noted the following minutes
- 17.1 Minutes of the Planning Committee held on 23 April 2018
- 17.2 Minutes of the Planning Committee held on 10 May 2018
- 17.3 Minutes of the Playing Field Committee held on 12 April 2018
- 17.4 Minutes of the Environment Committee held on 5 March 2018
18. **OTHER MATTERS**
- 18.1 The Council were given an update on the activities planned for ‘Ferriby Remembers’ event 10/11th Nov 2018. Following a meeting with a stone mason the possible ideas for a monument were discussed with the Council and it was agreed that further information was required before a decision was taken. It was also agreed that fundraising options would be explored.
- 18.2 It was agreed that the Council would register to take part in Merchant Navy Day 2018 on 3rd September 2018 and would fly the Red Ensign at both the Riverside Walkway and the War Memorial.
- 18.3 It was **Resolved** that the Privacy Notice and Consent Forms be approved by the Council in order to meet the requirements of GDPR. An email has also been sent to all those who are currently on the website mailing list to confirm consent. The clerk explained the further actions that are required to meet the legislation and the work that will be carried out over the next few months.
19. **CORRESPONDENCE RECEIVED & NOTED**
- 19.1 It was noted that the outcome of the street naming exercise for the A63 between Hessle and M62 is Petuaria Way.
- 19.2 ASB Six Month Statistic report
20. **EXCLUSION OF THE PRESS AND PUBLIC** – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.
21. **TRUSTEES OF THE PLAYING FIELD**
- 21.1 **Receipts** – The following receipts were noted by the Trustees
- £ 1,698.07 – NFUFC rent due 1/3/18
- 21.2 **Expenditure** - The Trustees approved the payment of invoices shown in Minute No PC 18 - 23
- 21.3 The Trustees noted the conclusion of the Trespass case
- 21.4 The Trustees resolved their position on the matters being discussed
22. **EXPENDITURE FROM PARISH COUNCIL ACCOUNT** – The following invoices were passed for payment

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	10.00	60.02
CBA Sadofsky	Internal Audit	120.00	720.00
Hi-Fliers	New flags	45.03	270.19
Playing Field	Grant part 1		6350.00
North Ferriby Village Hall	Annual Rent		500.00
Anne Turner Allotments	COIF Interest		181.75
Zurich	Insurance		1271.42
SJK Garden Service	Grounds Maintenance ENV/PW		361.00
Salaries & Expenses	Office	7.97	2647.26

23. **EXPENDITURE FROM CHARITY ACCOUNT** – The following invoices were passed for payment

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
Lawn N Order	Grounds Maintenance	105.25	631.50
Yorkshire Water	Quarterly water bill		34.54
Clerk	Expenses		46.40
SJK Garden Service	Tennis Courts		150.00
Parish Council	Insurance costs		475.82

Date of next meeting: 25 June 18

The meeting closed at: 9.20pm

Signed by the Chairman.....Date.....